**Castrol India Limited** Technopolis Knowledge Park, Fax: (022) 6698 4101 Mahakali Caves Road, Chakala, Andheri (East), Mumbai - 400 093.

Tel: (022) 6698 4100 www.castrol.co.in



CIN L23200MH1979PLC021359

CIL: Shares: 3028

10th January 2017

The Secretary The BSE Limited Phiroze Jeejeebhoy Towers **Dalal Street** Mumbai 400 001

National Stock Exchange of India Limited Exchange Plaza Plot No. C/1, "G" Block Bandra Kurla Complex, Bandra (East) Mumbai- 400051

Scrip Code: 500870

**SYMBOL: CASTROLIND** 

Dear Sir/Madam,

## Sub: Compliance Report on Corporate Governance

Enclosed please find the quarterly Compliance Report on Corporate Governance in the specified format for the quarter ended 31st December 2016.

Also find enclosed Compliance Report on Corporate Governance in the specified format for the year ended 31st December 2016

Yours faithfully,

For Castrol India Limited

Omer Dormen

**Managing Director** 

Encl: a/a

Technopolis Knowledge Park, Fax: (022) 6698 4101 Mahakali Caves Road, Chakala, Andheri (East), Mumbai - 400 093.

Tel: (022) 6698 4100 www.castrol.co.in

CIN L23200MH1979PLC021359



## Annexure- I

1. Name of Listed Entity

: CASTROL INDIA LIMITED

2. Quarter ending

: 31ST DECEMBER 2016

# I. Composition of Board of Directors

Titl e (Mr. / Ms)	Name of the Director	PAN & DIN	Category (Chairperson/ Executive/Non Executive/inde pendent/Nomi nee) &	Date of Appointm ent in the current term /cessation	Tenure* (in months)	No. of Directors hip in Listed entities includin g this Listed entity (Refer Regulati on 25(1) of Listing Regulati ons)	Number of Member ships in Audit/ Stakeho Ider Commit tee(s) includin g this Listed entity (Refer Regulati on 26(1) of Listing Regulati ons) **	No of po of Chairper n in Aud Stakehol er Committ held in Listed entities includin this Liste entity (Refer Regulati 26(1) of Listing Regulati s) **
Mr.	S.M.Datta	DIN:00032812 PAN: AAGPD6963M	Chairman-Non Executive - Independent Director	01.10.2014	27	5	8	2
Mr.	R. Gopalakris hnan	DIN:00027858 PAN: AADPG7657C	Non Executive - Independent Director	01.10.2014	27	2	2	0
Mr.	Uday Khanna	DIN:00079129 PAN: AFEPK7061E	Non Executive - Independent Director	01.10.2014	27	6	4	3
Mr.	Omer Dormen	DIN:07282001 PAN: CIKPD4497A	Executive Director	12.10.2015		1	1	0
Mr.	Jayanta Chatterjee	DIN:06986918 PAN:	Executive Director	30.10.2014		1	0	0

Castrol India Limited Technopolis Knowledge Park, Mahakali Caves Road, Chakala, Andheri (East), Mumbai - 400 093. Tel: (022) 6698 4100 Fax: (022) 6698 4101 www.castrol.co.in



CIN L23200MH1979PLC021359

		ACNPC5377K					
Ms.	Rashmi Joshi	DIN:06641898 PAN: AAFPJ1609K	Executive Director	01.08.2013	1	1	1
Mr.	Sashi Mukundan	DIN:02519725 PAN: AAQPM1309L	Non Executive- Nominee Director	21.04.2009	1	0	0
Mr.	Peter Weidner	DIN: 03620389 PAN: Foreign National- NA	Non Executive- Nominee Director	05.04.2012	1	0	0

<sup>\*</sup> to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

\*\*The information is only to the respect of Audit/ Stakeholder Committee.

Name of Committee	Name of Committee Members	Category (Chairperson/Executive/Non- Executive/Independent/Nominee) \$	
1. Audit Committee	Mr. Uday Khanna	Chairman-Non Executive - Independer Director	
	Mr. S. M. Datta	Non Executive- Independent	
AN .	Mr. R. Gopalakrishnan	Non Executive- Independent	
0. N	LV D C 11 11		
2. Nomination & Remuneration Committee	Mr. R. Gopalakrishnan	Chairman-Non Executive - Independent Director	
	Mr. S.M. Datta	Non Executive- Independent	
	Mr. Peter Weidner	Non Executive- Nominee	
3. Risk Management	Mr. Omer Dormen	Executive Director	
Committee(if applicable)	Ms. Rashmi Joshi	Executive Director	
	Mr. Jayanta Chatterjee	Executive Director	
	Mr. Pawan Sabharwal	Member	
	Mr. Siddharth Shetty	Member	
4 G . I . I I . / D	116 016 0		
4. Stakeholders' Relationship Committee	Mr. S.M. Datta	Chairman-Non Executive - Independent Director	
	Mr. Omer Dormen	Executive Director	
	Ms. Rashmi Joshi	Executive Director	

Technopolis Knowledge Park, Mahakali Caves Road, Chakala, Andheri (East), Mumbai - 400 093. Tel: (022) 6698 4100 Fax: (022) 6698 4101 www.castrol.co.in



CIN L23200MH1979PLC021359

III. Meeting of Board of I	Directors					
Date(s) of Meeting (if any)	in the	Date(s) of Meeting (if any) in the		Maximum gap between any two		
previous quarter		relevant quarter		consecutive (in number of days)		
27th July 2016		27th Octo	ber 2016	92 days		
		16 <sup>th</sup> December 2016		50 days		
IV. Meeting of Committee	es					
a. Audit Committee						
Date(s) of meeting of the		uirement of	Date(s) of meet		Maximum gap between	
committee in the	Quorum me	t (details)	committee in the p		any two consecutive	
relevant quarter			quarter		meetings in number of	
			*		days*	
27th October 2016		Yes.	27th July, 2016		92 days	
b. Nomination & Ren	nuneration Co	ommittee				
Date(s) of meeting of the		quirement of	Date(s) of meet		Maximum gap between	
committee in the	Quorum me	et (details)	committee in th	he previous	any two consecutive	
relevant quarter			quarter		meetings in number of days*	
27th October 2016		Yes	-		-	
c. Risk Management	Committee					
Date(s) of meeting of the		quirement of	Date(s) of meet		Maximum gap between	
committee in the	Quorum me	et (details)	committee in t	he previous	any two consecutive	
relevant quarter			quarter		meetings in number of days*	
19th October 2016		Yes	15th July 2016		-	
d. Stakeholders Rela	tionship Com	mittee			·	
Date(s) of meeting of the		quirement of	Date(s) of meet		Maximum gap between	
committee in the	Quorum me	et (details)	committee in th	32 I	any two consecutive	
relevant quarter			previous quarte	er	meetings in number of days*	
27th October 2016		Yes.	27th July 2016		<b>™</b> .	

<sup>\*</sup> This information has to be mandatorily be given for Audit committee, for rest of the Committees giving this information is optional

Technopolis Knowledge Park, Mahakali Caves Road, Chakala, Andheri (East), Mumbai - 400 093. Tel: (022) 6698 4100 Fax: (022) 6698 4101 www.castrol.co.in



CIN L23200MH1979PLC021359

V. Related Party Transactions				
Subject	Compliance status (Yes/No/NA) refer note below			
Whether prior approval of Audit Committee obtained	Yes			
Whether Shareholder Approval obtained for material RPT	NA			
Whether details of RPT entered into pursuant to omnibus	Yes			
approval have been reviewed by Audit Committee				

#### Note

1 In the column "Compliance Status", Compliance or Non-Compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no Related Party Transactions, the words "N.A." may be indicated 2 If status is "No" details of Non-Compliance may be given here.

#### VI. Affirmations

We affirm that ---

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements Regulations, 2015.
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and Disclosur Requirements) Regulations, 2015
- a. Audit Committee
- b. Nomination & Remuneration Committee
- c. Stakeholders Relationship Committee
- d. Risk Management Committee (applicable to the top 100 listed entities) -.
- 3. The Committee Members have been made aware of their Powers, Role and Responsibilities as specified in SEB (Listing Obligations and Disclosure Requirements) Regulations, 2015.
- 4. The Meetings of the Board of Directors and the above Committees have been conducted in the manner a specified in SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015.
- 5. The Report submitted in the Previous Quarter has been placed before Board of Directors at its Meeting held of 27th October 2016.

For Castrol India Limited

Omer Dormen Managing Director

Place: Mumbai

Dated: 10th January 2017

Technopolis Knowledge Park, Fax: (022) 6698 4101 Mahakali Caves Road, Chakala, Andheri (East), Mumbai - 400 093.

Tel: (022) 6698 4100 www.castrol.co.in

:



CIN L23200MH1979PLC021359

**NAME** 

CASTROL INDIA LIMITED

YEAR ENDED

31<sup>ST</sup> DECEMBER, 2016

Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

Item		Compliance status (Yes/No/NA) refer note		
		below		
Details of business		Yes		
Terms and conditions of appo	intment of	Yes		
independent directors				
Composition of various comm	nittees of board	Yes		
of directors				
Code of conduct of board of d	irectors and	Yes		
senior management personne	1			
Details of establishment of vig	gil mechanism/	Yes		
Whistle Blower policy				
Criteria of making payments	to non-	Yes		
executive directors				
Policy on dealing with related	l party	Yes		
transactions				
Policy for determining 'mater	iaľ	NA		
subsidiaries				
Details of familiarization prog	grammes	Yes		
imparted to independent dire	ctors			
Contact information of the de	signated	Yes		
officials of the listed entity wh	no are			
responsible for assisting and l	nandling			
investor grievances				
email address for grievance re	edressal and	Yes		
other relevant details				
Financial results		Yes .		
Shareholding pattern		Yes		
Details of agreements entered	into with the	NA		
media companies and/or the	ir associates			
New name and the old name	of the listed	NA		
entity				
II Annual Affirmations				
Particulars	Regulation No	umber	Compliance status (Yes/No/NA)refer note below	
Independent director(s) have been appointed in terms of specified criteria of	16(1)(b) & 25(6	5)	Yes	

Technopolis Knowledge Park, Mahakali Caves Road, Chakala, Andheri (East), Mumbai - 400 093. Tel: (022) 6698 4100 Fax: (022) 6698 4101 www.castrol.co.in



CIN L23200MH1979PLC021359

'independence' and/or		
'eligibility' Board composition	17(1)	Yes
	A . C G	
Meeting of Board of directors	17(2)	Yes
Review of Compliance Reports	17(3)	Yes
Plans for orderly succession for appointments	17(4)	Yes
Code of Conduct	17(5)	Yes
Fees/compensation	17(6)	Yes
Minimum Information	17(7)	Yes
Compliance Certificate	17(8)	Yes
Risk Assessment & Management	17(9)	Yes
Performance Evaluation of Independent Directors	17(10)	Yes
Composition of Audit Committee	18(1)	Yes
Meeting of Audit Committee	18(2)	Yes
Composition of nomination & remuneration committee	19(1) & (2)	Yes
Composition of Stakeholder Relationship Committee	20(1) & (2)	Yes
Composition and role of risk management committee	21(1),(2),(3),(4)	Yes
Vigil Mechanism	22	Yes
Policy for related party Transaction	23(1),(5),(6),(7) & (8)	Yes
Prior or Omnibus approval of Audit Committee for all related party transactions	23(2), (3)	Yes
Approval for material related party transactions	23(4)	NA
Composition of Board of Directors of unlisted material Subsidiary	24(1)	NA
Other Corporate Governance requirements with respect to subsidiary of listed entity	24(2),(3),(4),(5) & (6)	NA
Maximum Directorship & Tenure	25(1) & (2)	Yes
Meeting of independent directors	25(3) & (4)	Yes
Familiarization of independent directors	25(7)	Yes
Memberships in Committees	26(1)	Yes

Castrol India Limited
Technopolis Knowledge Park,
Mahakali Caves Road,
Chakala, Andheri (East),
Mumbai - 400 093.

Tel: (022) 6698 4100 rowledge Park, s Road, Fax: (022) 6698 4101 www.castrol.co.in

CIN L23200MH1979PLC021359



Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(3)	Yes	
Disclosure of Shareholding by Non-Executive Directors	26(4)	Yes	
Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	Yes	

#### Note

1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.

2 If status is "No" details of non-compliance may be given here.

3 If the Listed Entity would like to provide any other information the same may be indicated here.

## **III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. – **NA** 

For Castrol India Limited

Omer Dormen Managing Director

Date: 10th January 2017

Place: Mumbai