



		No. of Equity hares for whic votes cast	I/We assent the Resoluti (FOR)	
1.				

**NOTE:**

1. Please read the instructions printed overleaf carefully before exercising your vote.
2. Last date for receipt of Postal Ballot Form by the Scrutinizer is 15 December 2017 (5.00 p.m. IST)

(P.T.O.)

Members can opt for only one mode of voting i.e. cast your vote by e-voting and vice versa. In case the votes cast through postal ballot form shall be considered invalid. If you are opting for voting by Postal Ballot or e-voting, then votes cast through e-voting shall prevail and the votes cast through postal ballot form shall be considered invalid.

Members desiring to cast their vote by Postal Ballot should complete and sign this Postal Ballot Form and send it to the Scrutinizer, Mr. K.G. Saraf Practitioner, Company Secretaries, at Link Intime India Private Limited, C-101, 247 Park, LBS Marg, Khroli (West), Mumbai - 400 083 in the enclosed postage pre-paid self-addressed envelope. Postal Ballot Forms deposited in person or sent by post or courier at the expense of the Member will also be accepted.

Completed Postal Ballot Forms should reach the Scrutinizer after this date. If the Postal Ballot Form is received after this date, it will be considered invalid. The ballot paper should be received in good condition and not torn or defaced. If the ballot paper is received in a damaged condition, it will be considered invalid. The ballot paper should be received in good condition and not torn or defaced. If the ballot paper is received in a damaged condition, it will be considered invalid.

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A Member seeking duplicate Postal Ballot Form or having any grievance pertaining to the Postal Ballot process should, however, reach the Scrutinizer not later than the close of working hours on 15 December 2017. Members are requested not to submit any other document along with the Postal Ballot Form in the enclosed self-addressed postage pre-paid envelope as all such documents will be considered and would be destroyed by the Scrutinizer. Members opting for voting by Postal Ballot should complete and sign the Company's Postal Ballot Form and send it to the Scrutinizer, Mr. K.G. Saraf Practitioner, Company Secretaries, at Link Intime India Private Limited, C-101, 247 Park, LBS Marg, Khroli (West), Mumbai - 400 083 in the enclosed postage pre-paid self-addressed envelope. Postal Ballot Forms deposited in person or sent by post or courier at the expense of the Member will also be accepted.

Open e-mail an password for e-voting. Please note the PDF file "Register e-voting.pdf".

<https://www.evoting.nsdl.com>

Minimum 8 characters, including numbers and special characters, should be used for the password. The password should be kept confidential and not shared with anyone. The password should be used for e-voting and should be changed regularly.

Institutional Members (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy of the duly authorized signature of the duly authorized signatory together with attested specimen signature of the duly authorized signatory to the Scrutinizer through e-mail [castrolpb2017@sarafandassociates.com](mailto:castrolpb2017@sarafandassociates.com) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).

is provided

Number	
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- (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.
  - (c) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting user manual for Members available at the Downloads section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - (d) If you are already registered with NSDL for e-voting then you can use your existing user ID and password for casting your vote. In case Members are holding shares in demat mode, USER-ID is the combination of (DPID+ClientID). In case Members are holding shares in physical mode, USER-ID is the combination of (Even No+Folio No).
  - (e) Members who forgot the User Details/Password can use "Forgot User Details/Password?" or "Physical User Reset Password?" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - (f) Members can also contact Amit Vishal, Senior Manager, NSDL to resolve any grievances with regard to e-voting. Contact number- 022-24994360; Email id- [AmitV@nsdl.co.in](mailto:AmitV@nsdl.co.in)
  - (g) Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details / Password" option available on the site to reset the password.
  - (h) The voting rights of Members shall be in proportion to their share of the paid-up equity share capital of the Company as on the relevant date i.e. 8 November 2017. Voting rights in the Postal Ballot / e-voting cannot be exercised by a proxy, though corporate and institutional Members shall be entitled to vote through their authorized representatives with proof of their authorization.
- The results of the Postal Ballot would be declared at the Registered Office of the Company as specified in the Notice. The results will thereafter be published in newspaper(s) and communicated to the stock exchange/s, for the information of Members.

7. The scrutinizer, after completion of scrutiny, will submit his report to the Chairman of the Company or any other person authorised by the Chairman. The results of the Postal Ballot will be declared by any one of the Wholetime Directors or the Managing Director or the Company Secretary of the Company on or before 18 December 2017 at the registered office of the Company. The results of the Postal Ballot will be placed at the website of the Company at <http://www.castrol.com> and on the website of NSDL (<http://www.evoting.nsdl.com>) and shall be communicated to all the Stock Exchanges on which the shares of the Company are listed.
8. Voting rights shall be reckoned on the paid up value of the shares registered in the name of the Members as on the date of 8 November 2017.
9. The e-voting/postal ballot period commences on 16 November 2017 (9.00 a.m. IST) and ends on 15 December 2017 (5.00 p.m. IST) both days inclusive. The e-voting module will be disabled thereafter by NSDL.